

WJEC

Spreadsheet planning design

Examples of order forms
from the internet to give you
some ideas for design.

Contents

- The Tabbycat fabrics
- Barking & Dagenham Libraries Publications
- WJEC book shop

These examples could be produced using Excel. Think about what information is gathered and what formulas could be used.

Barking and Dagenham Libraries Publications Order Form

Title	Copy Price	Number Required	Total Item Cost
A township complete in itself	£3.50		
Barking Pubs Past and Present	£2.80		
Brief History of Barking and Dagenham	£2.75		
Dagenham Pubs Past and Present	£2.00		
Dagenham Murder: The brutal killing of PC George Clark 1846	£9.99		
D-Day Remembered	£1.50		
Eastbury Manor House – Guide	£1.10		
Eastbury Manor House- a step back in time	£3.00		
Fanshawe Family and other portraits	£1.00		
First in Essex (History of the library service)	£2.00		
Heritage Map- Barking & Dagenham	£1.00		
Mr Frogley's Barking – A first selection	£8.00		
More of Mr Frogley's Barking – A second selection	£8.00		
More views of old Barking and Dagenham	£3.50		
On the Move – Views of Transport in Barking & Dagenham	£3.50		
One Hundred Years of Libraries in Barking	£1.00		
Recording the Past	£3.00		
Residents and Visitors	£3.50		
Still More of Mr Frogley's Barking – A third selection	£8.00		
Valencia House Guide	£1.30		
Victoria County History – Barking and Ilford an extract	£3.50		
Victoria County History – Dagenham	£2.00		
We Will Remember	£2.00		
You've Never Had it So Good – Dagenham in the 1950's	£8.00		
ORDER TOTAL			
POSTAGE COST			
GRAND TOTAL			

Contact Details: E/Mail

Telephone Number:

Invoice Address

Name: Mr/Mrs/Miss/Ms
Address:
Town
County/State
Country
Postcode/Zip Code

Please complete this form and either e/mail or post back to the following address

E/mail: libraries.office@lbbd.gov.uk

Libraries Office

London Borough of Barking & Dagenham

Unit 53 Vicarage Field Shopping Centre

Barking

IG11 8DQ

020 8 724 1320

